



# ***FLEET RESOURCES***

# ***OBJECTIVES***

- What we do...
- What we can schedule for you...
- Scheduling Order of Events...
- Scheduling Conference...
- Conference results...
- (UTES) Unclassified Test & Evaluation Support...
- (EFSR) Emergent Fleet Service Requests...
- What you can do to help us...
- Points of Contact...

# ***What We Do...***

- **BLUF..."We present your fleet support requirements to the fleet resources providers in order to gain ship, submarine, and aircraft support assignments."**
- **Represent COTF, VX Squadrons, Developmental Testing (DT) Agencies, and CNO 842 at Quarterly Fleet Scheduling Conferences**
- **Manage testing requests through variety of venues**

# ***Scheduling Order of Events***

1. **CNO sends quarterly call letter... 9 months prior**
2. **UTES requests are entered by OTD by deadline**
3. **Data entered into WEBSKED (SIPR)**
4. **Fleet Scheduling Conference (CTF20 & C3F)... (5-6 months prior to the quarter)**
5. **Receive your “marching orders”**

# Fleet Scheduling Conference

Each request is reviewed and assigned:

***ASSIGNED UNIT:*** Self explanatory

★ ***DIRLAUTH:*** You have permission to talk to the command(s) listed

***OPEN:*** No units assigned... however your request not necessarily denied...will continue to be investigated

***NO FILL:*** Request for support was denied

# Conference Results (cont.)

- Results are posted on C3F/CTF20 SIPR Website and reflected in WEBSKED & UTES.
- Follow up e-mail and/or phone all valid POCs with the results of their service requests

# ***About CNO Scheduling Priorities....***

- PRI 1 (highest)**
- PRI 2 (most common)**
- PRI 3 (lowest)**
  
- PRI 1... requires a letter signed by the Admiral... PRI 1 example : “Program or money will suffer if not scheduled as requested”...**

# ***About Fleet (CTF20 & C3F) Scheduling Priorities...***

- CTF20/C3F priorities:
  - PRI 1: Forward deployed forces
  - PRI 2: Deployment certification
  - PRI 3: Major joint exercises
  - PRI 4: Inter-deployment training
  - PRI 5: = ***Any CNO PRI 1 projects***
  - PRI 6: = ***Any CNO PRI 2 (routine ops)***
  - PRI 7: = ***All other CNO projects***



# Methods to enter Fleet Requests

1. Unclassified Test & Evaluation Support (UTES)
  - Web based
  - 2 quarters and more ahead
2. Emergent Fleet Service Requests (EFSR)
  - Naval Message
  - Within 2 quarters...including quarter in progress
3. Classified message request (only if absolutely necessary)
4. Message requesting support within C5F, C6F, or C7F AORs

# How to find UTES



Option A. UTES website via  
<https://utes.cotf.navy.mil>

Option B. Click on KMS icon on NIPR desktop, then click on the UTES tab

# UTES Example

UTES - Windows Internet Explorer

https://utes.cotf.navy.mil/index.jsp

File Edit View Favorites Tools Help

UTES

Services Schedules Reference Groups Administration File Posting News Help

REQUESTS | PROGRAMS |

UNCLASSIFIED FOUO

## UTES - Requests

HELP

AOR: CNO

\* View \* Workbooks

Workbook: CNO-2010-Q4

\* View \* New \* Search

State: Closed

New: \* CNO Project

Organization: AIRLANT

\* Users

Synergy Groups: View

All: Requests

\* Own \* In-Work

Proposed: Requests

Validated: Requests

\* By Date \* By Command

Open: Requests

\* By Date \* By Priority

Filled: Requests

\* By Date

Canceled: Requests

Complete: Requests

No Fill: Requests

Expired: Requests

Assigned: CLE

form loaded

### CNO Project:

TEIN Title: 1641 - GCCS-M

Organization: SPAWAR

Special Equipment: ISNS Increment 1 installed  
(to install)

Level of Support: CONC - Concurrent Operations

Hours per Day: 14

Air Sorties: 0 Air Sorties per Day: 0

Hours per Air Sortie: 0 Min Time Between Sorties/Test PDS:

Purpose of Event: To conduct Developmental Test/TechEval of GCCS-M 4.1 Force Level software onboard USS BOXER

Platform Required: Request USS BOXER as the LRIP for new GCCS-M 4.1 software Force level release.

Support Actions:

Number of Riders: 4

### What:

Service/Event: DT - Developmental Test

Asset Category: Surface Ship

Asset Type: LHD

Number of Assets: 1

Bundling:

Lead Request: No

Priority: 02 - Takes Precedence in Conjunction with Normal Fleet Operations -

Justification: Request USS BOXER as the LRIP for new GCCS-M 4.1 software Force level release.

Classification: Unclassified

Amplifying Info:

Local intranet 100% 9:47 AM

# EFSR Message Template

## EMERGENT FLEET SERVICES REQUEST (EFSR) TEMPLATE/EXAMPLE

### General Header Info

RRTUZYUW RUCBTEV0233 0611900-UUUU—RUCBTEV.  
ZNR UUUUU  
R XXXXXXXZJAN2011 PSNB 533013L15  
FM Your Command PLAD Here  
TO CNO WASHINGTON DC//N84/(appropriate OPNAV Sponsor IE: N880, N87, N86)//

### LANT FLT Header Info

INFO COMLANTFLT NORFOLK VA//N33/N332A/N332D//  
CTF 20  
COMNAVSURFLANT NORFOLK VA//N3/N332/N334// If surface ships involved  
COMNAVAIRFORCE NORFOLK VA//N33// If air services are involved  
COMSUBLANT NORFOLK VA//N312// If submarine services are involved  
COMOPTEVFOR NORFOLK VA//O1C2// (Schedulers' code: O1C2 for ATLANT/LCDR Hatcher)  
COMPHIBGRU TWO If an Amphib is involved  
SHIP'S SQUADRON  
ANY SHIPS/UNIT INVOLVED  
Any other appropriate commands or units

### PACFLT Header Info

INFO COMPAFLT PEARL HARBOR HI//N3//  
COMTHIRDFLT  
COMNAVSURFPAC SAN DIEGO CA//N603A/N603C//  
FLTASWCOM SAN DIEGO CA If services involve ASW in any way  
COMSUBPAC PEARL HARBOR HI//N3/N32// If submarine services involved  
COMNAVAIRFORCE SAN DIEGO CA//N3/N32// If air services are involved  
COMOPTEVFOR NORFOLK VA//21/211/O1C3// (Schedulers' code: O1C3 for PAC/Mr. Scott Higbee)  
SHIP, SUBMARINE, OR AIRCRAFT'S ISIC  
UNIT INVOLVED  
Any other appropriate commands or units

### Message Body

BT  
UNCLASS //N03980//  
MSGID/GENADMIN/Your Command //  
SUB//EMERGENT THRD QUARTER FY12 SUPPORT REQUEST FOR CNO PROJECT Your project title here with  
appropriate TEIN//  
REF/A/TEL/12NOV10//  
REF/B/TEL/06NOV10// Your references and narrative here detailing coordination already conducted  
REF/C/TEL/12NOV10//  
REF/D/DOC/13NOV10//  
NARR/REF A IS PHONCON: Example... BTWN (LCDR HATCHER/ MR SCOTT HIGBEE OR other as APPROPRIATE  
POC) AND CAPT XXXX (CXF C4I OFFICER) DISCUSSING SUITABLE LANTFLT ASSETS FOR TESTING. REF B IS  
PHONCON BTWN (MR XXXXX AND MR XXXXXXXXX (CNAL NOX) DISCUSSING FEASIBILITY OF LANTFLT SVCS.  
REF C IS PHONCON BTWN (CDR XXXXX) AND MR XXXXX (CNXX NOX) DISCUSSING SUITABLE PACFLT ASSETS  
FOR TESTING. REF D WILL BE E-MAIL BTWN CDR XXXX (COTF) ....C3F SCHEDULING OFFICER) DISCUSSING  
FEASIBILITY OF PACFLT/LANTFLT SERVICES.  
POC/Your info here//  
POC/COTF POC/-TEL: DSN 564-5546X3284//  
POC/HIGBEE/CIV/COTF60P4/-TEL: DSN 553-4568/TEL: CML 619-553-4568//

RMKS/1. reason for the emergent request i.e. schedule delays etc EXAMPLE: AS A RESULT OF THE TBMCS  
SENIOR LEVEL REVIEW BOARD MEETING HELD ON 13MAR10, IT WAS AGREED THAT TBMCS V1.0 WAS NOT  
READY FOR JOINT SERVICE FIELDING AND THAT DEVELOPMENT OF BOTH THE NEXT VERSION OF TBMCS V1.1.1  
AND THE Y2K REMEDIATED VERSION OF CTAPS V5.2.3 SHOULD CONTINUE. THIS TEST IS TO EVALUATE THE Y2K  
COMPLIANT VERSION OF CTAPS AND TO MAKE A FIELDING RECOMMENDATION. THE PROPOSED TEST DATES  
FOR CTAPS V5.2.3 WERE FINALIZED ON 12 MAY 10. JOINT ACCEPTANCE TEST DATES WERE PROMULGATED BY  
THE USAF (LEAD TEST AGENCY). A PLATFORM CAPABLE OF HOSTING A LEVEL TWO OR THREE JFACC IS  
REQUESTED TO SUPPORT SUBJECT TESTING.

2. REQUEST PROGRAM SPONSOR ENDORSEMENT OF EMERGENT FLEET SERVICES.

3. POC NAME/PHONE/EMAIL: JOHN SMITH/123-456-7890/smithj@cotf.navy.mil SECONDARY POC:

4. TEIN: 1234

TITLE: TBMCS V1.0

TYPE: DT (DT, OT, DT/OT)

PHASE: III

TEMP SIGN DATE: 08JUL09

REQUESTED PRIORITY: 2

5. PER REFS A- REQUEST FOR SERVICES:

1A. UNIT TYPE AND NR REQUESTED: DDG (1)

2A. SPEC EQUIP TO BE INSTALLED: RANGE TRACKING DEVICE

3A. TEST LOCATION: VCOA

4A. LEVEL OF SUPPORT: DEDICATED (Dedicated, Concurrent, Not to Interfere Basis)

5A. START (NET, NLT): NLT 01MAY11

COMPLETE NLT: 31MAY11

6A. PREFERRED DATES: 12 - 16 MAY11

7A. NR DAYS ON STATION: 5

HRS/DAY: 12

8A. FOR AIRCRAFT: TOTAL SORTIES: SORTIES/DAY: HRS/SORTIE:

MINIMUM TIME BTWN SORTIES:

9A. REMARKS: What you need...special equipment...what is the expected impact... what if you don't get  
what you need? Work already completed. If you can't get everything you want, what are the minimum requirements  
in order to complete the testing? Etc.

Use this format for each unit type requested, i.e., next unit would be 1B, 2B., 3B., etc....

6. PER REFS A-D SERVICES APPEAR/DO NOT APPEAR FEASIBLE OR FEASIBILITY CURRENTLY BEING  
INVESTIGATED//  
BT

This is an example message only. You should always staff the issue prior to releasing the  
message so that no one is surprised. This is particularly important for complex tests requiring a  
substantial number of assets and/or dedicated support time. Use the EFSR to show who you have  
talked to while staffing the support. INFO those you think should see the message – this will include  
any other players that may not be mentioned. You should always state the purpose for the EFSR.  
Remember, EFSR are not emergency message requests, there is **no increased priority** given to  
your project simply because the submission is in an emergent form. Call COTF LCDR Hatcher or  
Mr. Scott Higbee with any questions or concerns that you may have. The EFSR must be sent to  
CNO 842D4. Additionally, we strongly recommend that you e-mail draft emergent message  
requests to us for chop; [brady.hatcher@cotf.navy.mil](mailto:brady.hatcher@cotf.navy.mil) , [higbees@cotf.navy.mil](mailto:higbees@cotf.navy.mil) . We will provide  
constructive criticism and/or correction prior to your releasing the message. One last thing to  
facilitate processing your emergent request, ensure that your program sponsor is on board with your  
request so that his endorsement can be sent to CNO 912 in a timely manner.

## ***Both... UTES & EFSRs:***

Provide: Who, What, Where, When, Why, How, Impact

- Pre selected platform when known... if possible USS WASP vs. any LHD
- List training available and/or required for the service provider
- Valid POC's... with email and phone

## *Both... UTES & EFSRs (cont)*

- Level of support is required...”
  - **DEDICATED:** Full attention of the supporting unit(s)
  - **CONCURRENT:** Permits other employment of the supporting unit(s) i.e. activities not RDT&E related... but could have an operational impact.
  - **NTI** (Not-to-Interfere): No significant interference with primary mission

**\*\* Ships are limited in steaming days per quarter.\*\***

# ***EFSR ...message***

- Neither CTF20 or C3F give you increased priority for EFSRs
- Requires endorsement by Program Sponsor
- Message sent to CNO and endorsed by CNO 842

# ***WEBSKED...SIPRNET ONLY***

- CNO directed fleet scheduling tool for all Navy (<http://websked.c4i.clf.navy.smil.mil>)
- All services entered into same database (DB) for priority comparison, combining and scheduling
- Fleet reviews requirements in the same DB in which they draft and submit proposed schedules
- Allows anonymous user to review schedules



## *How can you help*

- Valid request for your needs
- Training/services available to fleet assets
- Use UTES and review WEBSKED
- Contact the assigned unit ASAP
- Keep Fleet Resources (Schedules) informed of changes
- Get requests into UTES on time

# Who We Are

- LCDR Brady “Boards” Hatcher (LANTFLT)
  - (757) 282-5546 x3284
  - DSN 564-5546
  - [brady.hatcher@cotf.navy.mil](mailto:brady.hatcher@cotf.navy.mil)
- Scott Higbee (PACFLT)
  - (619) 553-4568
  - DSN 553-4568
  - [higbees@cotf.navy.mil](mailto:higbees@cotf.navy.mil)



# *Who We Are (cont.)*

- CDR Colin McKee
  - CNO 842D4
  - (703) 601-1748
  - [colin.mckee@navy.mil](mailto:colin.mckee@navy.mil)



# *Takeaways*

- Enter requests into UTES before deadline to increase chance of getting a fleet asset scheduled
- Once approved and in contact with fleet unit, OTDs/PMs should provide amplifying information in a timely manner and coordinate testing
- Keep Fleet Resources in the loop. Provide updates on completion of testing, program schedule “slides”, or any important changes in your fleet asset requests